



Meeting Minutes
Coordination Committee
Mon. June 17th, 2013, 3:30 – 5:00 pm
555 Bay Street North, Waterfront Banquet

1. Introductions & Welcome

In Attendance:

Brian McCarry, McMaster University (Chair)
Brian Montgomery, Air Quality Coordinator, City of Hamilton
Pete Wobschall, Green Venture
Matt Lawson, Public Health, City of Hamilton
Mark Smithson, Ministry of Environment
Robert Clackett, Planning and Economic Development, City of Hamilton
Lynda Lukasik, Environment Hamilton
Denis Corr, Citizen/Rotek Environmental/Mac Engineering Physics
George McKibbon, McKibbon Wakefield Inc.
Sally Radisic, Public Health, City of Hamilton
Anna Yusa, Health Canada
Heather Donison, Senior Project Manager, Sustainability, City of Hamilton
Karen Logan, HIEA Representative, Communication Coordinator
Andrew Sebestyen, U.S. Steel Canada
Marie McKeary, McMaster Institute of Environment & Health
Peter Chernets, Citizen
Carolyn Barnes, ArcelorMittal Dofasco
Dave Carson, Dundas in Transition
Hazel Breton, Hamilton Conservation Authority
Deirdre Connell, Green Venture
Neil Bunnocore, Hamilton Air Monitoring Network

Also in Attendance were members of the Hamilton Air Monitoring Network (HAMN)

Regrets:

Carl Slater, Regional Office, Ontario Ministry of the Environment
Peter Topalovic, Smart Commute -TDM, City of Hamilton
Lorraine Vanderzwelt– Mohawk College
Brian Lennie, Horizon Utilities Corporation
Juby Lee, Green Venture
Frank Harrison, U.S. Steel Canada
Tom Chessman, Public Works, City of Hamilton
Mike Brown, ArcelorMittal Dofasco
Jim Stirling, ArcelorMittal Dofasco
James Kaspersetz, Citizen

Meeting Commenced at 3:45pm

2. Approval of May 21st 2013 Minutes

- Approved

Updates:

3. Air Quality Task Force

- Task Force/working group under Clean Air Hamilton
- Group met end of May
- Attended by M. Hodge who is working on risk communication and air quality
- Interested in feedback from members of AQTF on topic
- Next meeting is June 19, 2013
- Will meet frequently over next 3 weeks to draft action plan and refine recommendations
- Drafting a draft action plan with recommendations
- Aim to have a draft report with recommendations to Clean Air Hamilton before July 15, 2013 meeting.
- Wish to have final report to Board of Health by November 2013
- Item added to July 15, 2013 meeting agenda

Action item: AQTF Draft Plan to be sent to members before July 15, 2013. AQTF Plan on agenda for July 15, 2013 meeting.

4. Clean Air Hamilton Decision- Making

- Group meet end of May
- Clean Air Hamilton is a diverse group with new members
- Looking at how decisions are made by the group
- Consensus model approach
- Group has looked at some models to decision-making
- Members are now looking at models to determine process and met again in early July to bring forward ideas and process
- Group will look at a tailor-made process for Clean Air Hamilton and bring back to the Committee

5. Clean Air Hamilton Annual Progress Report 2012

- 2012 Annual Progress Report complete
- Present to Board of Health – July 11, 2013 1:30pm City Hall Council Chambers
- Dr. McCarry presenting
- Discussions on land-use planning continue and intent is for update on actions and recommendations in 2013 report.
- Report is at printers, hardcopies will be made available to members at July 15, 2013 meeting
- Public release is July 11, 2013
- Website will be updated with new information on July 11, 2013
- Members will be informed when report is made public and shared with MPs, MPPs, Ministers, Councillors, etc.

New Business:

6. Climate Change Activities

- Climate Change Charter introduced to Hamilton in 2011
- To date 47 organizations and 286 individuals have signed on
- Current projects for 2013:
- Climate Change Actions Tips Brochure created in partnership with Hamilton Conservation Authority, City and Green Venture circulated. Circulated in the community as of June 2013
- Climate Change Mapping Project with McMaster Centre for Climate research-
<http://www.mapclimatechange.ca/>
- Allows organizations and individuals to submit actions and pictures
- Has a slide show feature and two maps – actions and impacts
- Projects and activities are pinned on a google map and available for viewing by public.
- Objective is to map visually climate actions and impacts in Hamilton
- Provide local visuals to actions that encourage understanding and more action
- Help citizens understand local actions and comprehend local climate impacts
- Map launches June 24, 2013
- Proposal from the Climate Change Charter working group circulated to members
- While there is growing awareness of the need for action on Climate Change, this need has not gained widespread and solid action by the community in Hamilton.
- Proposal requests Clean Air Hamilton incorporate atmospheric greenhouse gases into its mandate
- Gases such as methane, carbon dioxide, oxides of nitrogen
- Similar sources: transportation, industrial, institutional, fossil fuels that emit air pollutants
- Clean Air Hamilton has identified climate change in its annual reports and Upwind Downwind Conference since 2008.

- By incorporating GHG emissions into their mandate, CAH will be ready to respond to the increasing emphasis on greenhouse gases and continue to lead Hamilton on issues of air quality – through its expanded scope.
- Specific changes could include:
 - Information flows on GHG mitigation methods would be improved for members of CAH
 - Action planning by CAH to reduce air pollutants would include greenhouse gas mitigation
 - Communication with the general public would be broadened to include methods to reduce CO₂ and CH₄ production.
 - Membership of CAH could be extended to include people with specific interests in GHG reduction– forming a sub-group etc.
- The Climate Action Charter work was triggered by Hamilton’s Clean Air and Climate Change Coordinator
- A small and informal working group of volunteers was formed with the goal of preparing and publicizing a Climate Charter, which work they successfully undertook in 2011/2012. However this working group has no formal structure, organization and membership to ensure continuity.
- Current members include City Air Quality and Climate Change Co-ordinator, Dundas in Transition, McMaster Centre for Climate Change, Hamilton Conservation Authority, Green Venture and Environment Hamilton (3 members are members of Clean Air Hamilton)
- Clean Air Hamilton interested in taking challenge up on including atmospheric greenhouse gases in work – methane, carbon dioxide, oxides of nitrogen.
- Propose that current members of Charter working group examine and propose how the working group wishes to operate within Clean Air Hamilton and comeback with options
- Possible options:
 - a) Work within the current CAH Terms of Reference (TOR) and encourage those concerned with climate change to join CAH as members. This would maintain the autonomy of the working group
 - b) Create a working group, and incorporate GHG-related metrics in CAH reporting and outreach.
 - c) Climate working group to become a CAH member (similar to HIEA) with voting privileges.
- Either way, permits reporting back on actions to Clean Air Hamilton, suggest quarterly reporting on progress
- Clean Air Hamilton interested in proposal, wish to examine and discuss the operational side of incorporating a climate change working group at a future meeting.

Action Item:

Propose that current members of Charter working group examine and propose how the working group wishes to operate within Clean Air Hamilton and comeback with options.

7. Upwind Downwind 2014

- Conference is biennial event hosted by Clean Air Hamilton and City
- Attracts up to 300 people
- Focuses on Air Quality, Health, Land Use Planning, Transportation, new monitoring and air technology, community actions, climate change and energy.
- Looking at forming Planning Committee to begin soon to plan Conference
- Time commitment of 2 hours a month (July to October 2013) then more frequent up to February 2014.
- Group works with Brian M to design the Conference.
- 9 individuals have come forward to be on committee, seeking 1 to 2 more interested members.
- Proposing kick off meeting June 25 or July 4, 2013
- Focus on topics, speakers, venue, sponsors, media, date and times, costs, etc.

Action Item: Approach Brian M if interested in being a member of planning committee

Other:

8. Bike Month in June 2013

- <http://www.bikemonth2013.ca/>
- Smart Commute Week – June 17 – 23, 2013
- Open Streets Hamilton – June 23, 2013 James Street North 10 am – 5pm.

*Meeting Adjourned at 4:55 pm
Followed by the Hamilton Air Monitoring Network meeting*

Next meeting

July 15, 2013

3:00-5:00pm

City Hall Room 192

August 12, 2013

3:00-5:00pm

City Hall Room 192