



Meeting Minutes
Coordination Committee
Mon. July 15th, 2013, 3:30 – 5:00 pm
71 Main St W, City Hall, Rm 192

1. Introductions & Welcome

In Attendance:

Brian Montgomery, Air Quality Coordinator, City of Hamilton (Chair)
Matt Lawson, Public Health, City of Hamilton
Carl Slater, Regional Office, Ontario Ministry of the Environment
Mark Smithson, Ministry of Environment
Robert Clackett, Planning and Economic Development, City of Hamilton
Brian Lennie, Horizon Utilities Corporation
Anna Yusa, Health Canada
Heather Donison, Senior Project Manager, Sustainability, City of Hamilton
Karen Logan, HIEA Representative, Communication Coordinator
Jim Stirling, ArcelorMittal Dofasco
James Kaspersetz, Citizen
Peter Chernets, Citizen
Dave Carson, Dundas in Transition
Hazel Breton, Hamilton Conservation Authority
Deirdre Connell, Green Venture

Regrets:

Brian McCarry, McMaster University
Denis Corr, Citizen/Rotek Environmental/Mac Engineering Physics
George McKibbon, McKibbon Wakefield Inc.
Sally Radisic, Public Health, City of Hamilton
Lynda Lukasik, Environment Hamilton
Peter Topalovic, Smart Commute -TDM, City of Hamilton
Lorraine Vanderzweert– Mohawk College
Juby Lee, Green Venture
Andrew Sebestyen, U.S. Steel Canada
Marie McKeary, McMaster Institute of Environment & Health
Frank Harrison, U.S. Steel Canada
Tom Chessman, Public Works, City of Hamilton
Mike Brown, ArcelorMittal Dofasco
Pete Wobschall, Green Venture
Carolyn Barnes, ArcelorMittal Dofasco

Meeting Commenced at 3:06pm

2. Dr. McCarry's passing

- Dr. McCarry our Chair passed away last weekend.
- Tributes from Spectator and Mayor's Office.

3. Green Venture update

- Pete Wobschall leaving Green Venture and Clean Air Hamilton.
- Deirdre Connell will represent Green Venture in his place.
- Green Venture is currently searching for a new Executive Director.

Updates:

4. Air Quality Task Force

- Task Force/working group under Clean Air Hamilton.
- Drafting a draft action plan with recommendations.
- Like to have one more meeting in July 2013.
- Some recommendations considered – air shed modelling, dust by-law, improved land use planning and built form, education and outreach, community air monitoring.
- Aim to have a draft report with recommendations to Clean Air Hamilton for review before August 12, 2013 meeting.
- Wish to have final report to Board of Health by November 2013.

Action item: AQTF Draft Plan to be sent to members before August 12, 2013. AQTF Plan on agenda for August 12, 2013 meeting.

5. Clean Air Hamilton Decision- Making

- Group did not meet in July, need to meet in August.
- Looking at how decisions are made by Clean Air Hamilton.
- Consensus model approach.
- Group has looked at some models to decision-making.
- Group will look at a tailor-made process for Clean Air Hamilton and bring back to the Committee.

6. Clean Air Hamilton Annual Progress Report 2012

- 2012 Annual Progress Report complete.

- Present to Board of Health delayed until September 16, 2013 due to Dr. McCarry's passing.
- Need a presenter – Matt Lawson?
- Dr. Denis Corr not available in September.
- Suggest Ministry of Environment present for technical questions.
- CBC Hamilton picked upon report and did two articles on-line.
- Hardcopies are available to members.
- Website has been updated with 2012 report.

7. Climate Change & Clean Air Hamilton

- Proposal from the Climate Change Charter working group circulated to members last meeting.
- While there is growing awareness of the need for action on Climate Change, this need has not gained widespread and solid action by the community in Hamilton.
- Proposal requests Clean Air Hamilton incorporate atmospheric greenhouse gases into its mandate - methane, carbon dioxide, oxides of nitrogen.
- Similar sources: transportation, industrial, institutional, fossil fuels that emit air pollutants.
- By incorporating GHG emissions into their mandate, CAH will be ready to respond to the increasing emphasis on greenhouse gases and continue to lead Hamilton on issues of air quality – through its expanded scope.
- Clean Air Hamilton interested in taking challenge up on including atmospheric greenhouse gases in work – methane, carbon dioxide, oxides of nitrogen.
- Members of Charter working group met and propose the working group wishes to become a subcommittee under Clean Air Hamilton with members joining the Coordinating Committee.
- Current members of group include City Air Quality and Climate Change Co-ordinator, Dundas in Transition, McMaster Centre for Climate Change, Hamilton Conservation Authority, Green Venture and Environment Hamilton (3 members are members of Clean Air Hamilton).
- Terms of Reference permits this.
- Forming a subcommittee on climate change is identified under Clean Air Hamilton Strategic Plan. This request would fulfill the start of this work.
- Clean Air Hamilton members decided in favour of accepting proposal to incorporate atmospheric greenhouse gases and climate change into its scope of work.
- Clean Air Hamilton examining creating a climate change subcommittee.
- Will need to update Terms of Reference, mandate, vision, goals and reporting to look at updating to reflect addition of greenhouse gases and climate change in work.
- Recommend seeking members with a science and evidence based approach to subcommittee.
- CAH would now be the appropriate body to move ahead with a Community Climate Change Action Plan identified by the City's Strategic Plan.

Action item: Clean Air Hamilton will look at mandate, related documentation and activities to ensure it reflects role of addressing climate change. Formation of a climate change subcommittee, scope of work, and members should begin.

8. Upwind Downwind 2014

- Conference committee has 11 members.
- Kick off meeting was June 25, 2013.
- Brian Montgomery nominated Chair of Planning Committee.
- Need a title for Conference.
- Date of Conference: February 24, 2014.
- Location: Sheraton hotel.
- Conference is biennial event hosted by Clean Air Hamilton and City
- Focuses on Air Quality, Health, Land Use Planning, Transportation, new monitoring and air technology, community actions, climate change and energy.
- Potential themes/topics:
- Built Environment – Dr. Karen Lee (possible confirmation), Tactical Urbanism
- Planning with Climate Change – interest to Planners, Panel forum
- Cost/Benefit of Air Quality Management – Dr. Paola Zannetti
- Citizen lead/Open Source Air Monitoring – Air Quality Eggs?
- Sustainability and Economic Development
- Active Green Corridors and Spaces for Transportation
- Suggest another topic – Co-benefits of reducing greenhouse gas emissions and critical air contaminants and improving health
- Next meeting is July 26, 2013
- Focus on topics, speakers, sponsors, registration etc.

Action Item: Members asked to pass on interesting topics and speakers to Brian before July 26, 2013 to bring forward to Planning Committee

New Business:

9. Clean Air Hamilton Chair

- Will need to seek a Chair of Committee.
- Members accepted Brian Montgomery as interim Chair until September.
- Terms of Reference outlines that nominations for Chair be brought forward at September meeting.
- August meeting will put call out for nominations.

- Dr. Denis Corr has put name forward.
- Looking for leadership and “neutral” organization background.
- Open to suggestions and need not be current member of Clean Air Hamilton.
- Terms of Reference does not have positions such as Vice Chair identified.
- Suggest looking at this as part of Terms of Reference.

Action Item: Members asked to consider nominations and candidates for position

10. Air Quality Monitoring

- Air Monitoring devices look to be getting smaller and cheaper.
- Public health seeking to test out two models for comparison with current air monitoring network.
- Air Quality Eggs - <http://airqualityegg.com/>
- Airbase - <http://www.myairbase.com/>
- Units look at criteria air pollutants.
- Air Egg not calibrated, Airbase is.
- Seeking work to be undertaken by Rotek (as familiar with Hamilton Air Monitoring Network) to test devices in Fall 2013.
- Possibility to report back results at Upwind Downwind Conference

Other:

Meeting Adjourned at 4:15 pm

Next meeting

August 12, 2013	3:00-5:00pm	City Hall Room 192
September 9, 2013	3:00-5:00pm	City Hall Room 192