



Meeting Minutes
Coordination Committee
Mon. September 8, 2014, 3:00 – 5:00 pm
71 Main St W, City Hall, Rm 192/193

1. Introductions & Welcome

In Attendance:

Denis Corr, Citizen/Rotek Environmental/Mac Engineering Physics (Chair)
Brian Montgomery, Air Quality Coordinator, City of Hamilton
Andrew Sebestyen, U.S. Steel Canada
George McKibbon, McKibbon Wakefield Inc.
Sally Radisic, Public Health, City of Hamilton
Marie McKeary, McMaster Institute of Environment & Health
Jim Stirling, ArcelorMittal Dofasco
Lynda Lukasik, Environment Hamilton
Karen Logan, HIEA Representative, Communication Coordinator
Kathryn Gold, Green Venture
Dave Carson, Dundas in Transition
Anna Yusa, Health Canada
Hazel Breton, Hamilton Conservation Authority
Heather Arnold, Environment Canada
Peter Chernets, Citizen
Christine Newbold, Planning and Economic Development, City of Hamilton
Savka Ljubinkovic, McMaster University student
Barry Duffey, Ontario Ministry of the Environment and Climate Change

Regrets:

James Kaspersetz, OEAC
Deirdre Connell, Green Venture
Debbie Achatz, Public Works, City of Hamilton
Matt Lawson, Public Health, City of Hamilton
Katie Chan, U.S. Steel Canada
Brian Lennie, Horizon Utilities Corporation
Heather Donison, Sustainability, City of Hamilton
Peter Topalovic, Smart Commute -TDM, City of Hamilton
Lorraine Vanderzwelt– Mohawk College
Patrick Quealey, Environment Canada
Tom Chessman, Public Works, City of Hamilton
Michelle Sergi, Planning and Economic Development, City of Hamilton
Carolyn Barnes, ArcelorMittal Dofasco
Mark Smithson, Ministry of Environment and Climate Change

Meeting Commenced at 3:05pm

2. Approval of August 11 2014 Minutes

- Approved

3. Announcement: New York Upstate Chapter American Planning Association Award

- Recall Air Quality Task Force Action Plan won an 2014 Planning Excellence Award from the Western New York Section New York Upstate Chapter of the American Planning Association for Grassroots Initiative in May 2014
- Award was received in Buffalo, NY by George McKibbon, Denis Corr, Matt Lawson and Brian Montgomery on behalf of Clean Air Hamilton.
- Have been informed that AQTF Plan has been awarded a 2014 Planning Excellence Award from the New York Upstate Chapter of the American Planning Association for the Sustaining Places category.
- George McKibbon and Brian Montgomery will be attending the New York Chapter APA Conference on Sept 18, 2014 to receive the award of behalf of Clean Air Hamilton.

4. New Member

- Barry Duffey returns to Clean Air Hamilton as a representative of the Ontario Ministry of Environment and Climate Change.

Items:

5. Clarity and Atmosphere – Discussion- Everyone

- Recommended in August 2014 meeting that Chair meet with subcommittee and review recommendations from subcommittee of 2013 then make recommendations to broader CAH members for discussion and decisions.
- Minutes and report from subcommittee have been shared with the Chair, Denis and members of the subcommittee
- A meeting needs to be arranged between Chair and members of the Decision-making subcommittee'

Action item: Denis to meet with Decision Making subcommittee to review recommendations of work and submit recommendations to CAH members for discussion and decisions at future meetings.

6. Hamilton Airshed Study – CAH Representation – Discussion

- Hamilton Airshed Study identified by AQTF Report and supported by Council
- HIEA and Public Health Services (representing the City) are jointly funding the \$125K

project

- Golder and Associates is undertaking 14 to 16 months of work
- An advisory committee for the work is being formed with the following representatives:
 - City – (Public Health Services - Sally Radisic)
 - Industry - (U.S. Steel Canada - Katie Chan)
 - Province – (Ministry of Environment and Climate Change – Geoffery Knapper)
 - Community – (Environment Hamilton – Lynda Lukasik)
 - HIEA – (Karen Logan)
 - Clean Air Hamilton
- Clean Air Hamilton Chair, Denis Corr has been approached to be representation on the advisory committee.
- Request of interest from other members of Clean Air Hamilton present to represent on committee. None shown.
- Clean Air Hamilton members accept Denis Corr as representative on the Advisory committee.
- Request for airshed model proposal to be shared with members

Updates:

7. Clean Air Hamilton “(E)valuation” – Reminder

- Value of Clean Air Hamilton members and work in the annual Clean Air Hamilton report
- Value was seen as low and suggested a two level process to better evaluate the work and member’s time
 - *The end goal of the exercise is to formulate an aggregate economic value which is hopefully, more accurate (than the current reported value of \$69,000) and reflective of the time, expertise and diversity of those involved and contributing to CAH, and ultimately, to validate the value of the organization as a whole both internally and externally. The new value will not only be more accurate but will assist organizational members in leveraging project funds and attract new members to CAH.*
- Level 1) Individual level – member’s time and input
- Level 2) Value of structure – UpwindDownwind, AQTF, Committees, Annual Report
- There will be both an individual and structural level of analysis.
- Level 2 is more complicated and needs further discussion
- Level 1 is the template that was circulated to members for responses
- Response has been 64% (14 organizations) or 2/3 of members
- Currently the total organizational membership is 22
- \$125K is value to date and increasing – this value is aggregated and not broken down individually as submissions are received.
- Members recommend a 3 week deadline (by Oct 5, 2014) to submit final information with

regards to individual level

- Marie will resend Powerpoint presentation for the second piece level request for information and discussion of value
- Encourage members to complete and submit to Marie McKeary.

Action item: Brian to send out template again to members and members to submit responses to E(valuation) survey to Marie McKeary with 3 week deadline (October 5, 2014).

8. Climate Change Plan Update – Information - Brian Montgomery

- The “Lets Talk About the Weather” campaign in the community to engage and develop a community climate change plan has been launched. <http://www.climatechangehamilton.ca/join-the-conversation>
- Plan and actions will look at preparing community for climate change impacts/risks as well as reductions of emission sources
- Steering Committee – social, environmental and economic has been formed with 17 members focus. Committee has met twice now
- Looking at forming Task Groups now, encourage community to look at themes and join a taskgroup.
- Eight themes for Task Force groups formed – Water and Natural Heritage, Infrastructure, Land Use and Built Form, Transportation, Local Economy and Business, Agriculture and Food, People and health, Awareness and Education to make recommendations for actions.
- Energy has also been added to the themes.
- Discussion Paper available on-line: <http://www.climatechangehamilton.ca/join-the-conversation>
- Members asked to read and provide input and responses to questions
- Broader community engagement will include in-person events (like Liuna), coffee and other community gathering spots conversations, and pop up booths at events. On-line conversations and notifications will be through Hamilton Climate Change Champions website, Facebook page and project specific Twitter account. <http://www.climatechangehamilton.ca/join-the-conversation>
- Have created a Workshop in a Box for individuals or organizations that wish to run their own community discussion. Available at: <http://www.climatechangehamilton.ca/workshop-in-a-box>
- Twitter - @ClimateConvo

Action item: Members encouraged to be involved in engagement and development of the community climate change plan. Members encouraged to tell others in Hamilton about the engagement. Visit <http://www.climatechangehamilton.ca/join-the-conversation> for details. Contact climatechange@hamilton.ca if you have ideas, actions or wish to suggest a venue or host a climate plan conversation with your networks.

9. Clean Air Hamilton 2015 Projects – Discussion

- Propose that Clean Air Hamilton should consider 2015 project proposals at October 2014 meeting

- Members agreed to use project template used in June 2014
- Project proposal template was sent out to members of Clean Air Hamilton
- Applications should be in by Sept 26, 2014 at 5pm.
- Is this open to outside groups? Discussion
- Open to outside groups – member of CAH could champion project at beginning
- Should outside applicants be encouraged to become members of CAH?
- In short term as three weeks, have members aware of outside applicants approach them and encourage them to apply (approaching CAH is champion for application)
- Recall its \$40K only
- Recommend best projects that fit Clean Air Hamilton strategic plan and activities be submitted – air quality and climate change
- For longer process and 2016 projects need to:
 - Standardization of process – discussion, scoring matrix, panel presentation
 - Objectives/criteria – community awareness, actual reductions
 - Document process going forward
 - Suggestion that this be backed up to June meetings for 2016 projects with regards to future years so any large projects can seek capital budget of City

Action item: Brian to send project template to members with instructions and deadline date of end of September.

Other items:

10. Wood Burning – Discussion

- Email from Ted Mitchell (former member of Clean Air Hamilton)
- Interest in approaching topic of wood burning as source of emissions
- Question by members:
 - Is there gaps in current by-laws?
 - Open Air Burning by-law of City
 - Application to accessory buildings and burning?
 - Worth discussion and learning more – October agenda
 - Invite Fire Services to discussion
 - Clean Air Hamilton undertook Burn it Smart educational promotion in past
 - Funded Green Venture's delivery of Wood Burning 101
 - <http://air.greenventure.ca/woodburning-101>
 - Also included You Tube video and Rogers 14 programming
 - <http://www.youtube.com/watch?v=d6fWtFL5dmY>

- Need a sense of local numbers, how large a significant source is it?
 - Indoor vs outdoor air issues
 - Use of fire
 - What options available and tools that can be used?
 - Open to further discussion in October
11. **ArcelorMittal Dofasco Open House – Site Specific Standards** – Sept 9, 2014 at the Waterfront 6pm to 8pm – 555 Bay Street North
 12. **Hamilton Industrial Environmental Association Community Advisory Panel Meeting** – Sept 18, 2014 – 5:30pm to 7:30pm at ArcelorMittal Dofasco 1330 Burlington Street E.
 13. **Climate Change Action Month** – October 2014

Meeting Adjourned at 4:48 pm

Next meetings:

October 6, 2014

3:00-5:00pm

City Hall Room 192/193